

Date of meeting	Action point	Responsible for action	Update on Action Point	Minute & page Number
05/09/17	1. Financial Services to provide context to DBC's ranking within the AFM	Chris Baker	The "income per household" line in the table provided previously is calculated by taking the total income received and dividing it by the number of domestic properties from which waste is collected. For your information, I have added a further line to the table, showing the number of properties used by HCC when calculating the AFM payments.	OS/053/17 (PG 2)
05/09/17	2. M Rawdon to provide staff turnover figures for quarter 1 of 2016/2017	M Rawdon	The projected annual turnover was 12% in quarter 1 for 2016/2017, as opposed to 8% for quarter 1 in 2017/2018.	OS/055/(PG 5)
05/09/17	3. B Hosier to confirm the percentage of appeals to PCN's upheld by the Traffic Penalty Tribunal	B Hosier	Of the 11,494 PCNs issued in 2016/17: 1. 16 were the subject of an appeal to the Independent Parking Adjudicator – an appeal rate of 0.14% 2. Of these 16 appeals, 2 (12.5%) were upheld by the Adjudicator. 6 (37.5%) were not contested by the Council and 8 (50%) were rejected by the Adjudicator (won by the Council).	OS/056/17 (PG 7)
05/09/17	4. D Skinner to confirm if Housing intended to fill the vacancies in Housing Cleaning Service and Supporting People.	D Skinner	Housing are reviewing the staffing model to examine if they can manage with fewer staff.	OS/056/17 (PG 7)
05/09/17	5. D Skinner to ensure that a representative from Commercial Waste Services attend the next quarterly meeting, and provide the Committee with a more detailed explanation why customers had left the service and what they were doing to address this.	D Skinner	There is no representative available however a fuller explanation for both the overall context and actions taken have been included within the report.	OS/056/17 (PG 8)
05/09/17	6. D Skinner to investigate and provide clarification regarding line 186 of Appendix C.	D Skinner	To be answered in the committee with the new report	OS/056/17 (PG 8)
05/09/17	7. D Skinner to provide a more detailed explanation of the finances relating to The Bury, line 169 of Appendix C.	D Skinner	To be answered in the committee with the new report	OS/056/17 (PG 8)